

## ISGR SCHOOL FEE POLICY – ACADEMIC YEAR 2023-2024

The school fee for the international section is **SEK 42,290** per student in grades PYPF - MYP9 for the 2023-2024 academic year. There is a 50% discount for the 3rd fee paying student in a family.

### School fee paid by parent/legal guardian

In accordance with our terms & conditions, upon Enrollment, Parents/Guardians are obligated to pay a minimum of one term for the student's place, regardless of the student's start/end date.

**Initial Enrollment Fee:** A fee of **SEK 10,572** applies to families that do not take up an allocated place after they have agreed & accepted a place by completing the Acceptance & Invoice Details form. The fee is non-refundable and not transferable to the following term.

Autumn Term 2023 (August-December)	Spring Term 2024 (January-June)
<b>Autumn Term fee:</b> <b>SEK 21,145</b> <b>Due date:</b> <b>31 July 2023</b>  <i>The fee may be paid in two installments</i> - 31 July 2023: <b>SEK 10,572</b> - 31 October 2023: <b>SEK 10,573</b>  <b><i>For students enrolled after these dates, the first installment is due before the student commences school and the second as specified on the invoice.</i></b>  Invoices are sent in a PDF format to the email address provided in the 'Acceptance and Invoice Details' form on OpenApply.  The term <i>Invoice Number</i> ("Fakturanr") must be used as a reference on each installment.	<b>Spring Term fee:</b> <b>SEK 21,145</b> <b>Due date:</b> <b>31 December 2023</b>  <i>The fee may be paid in two installments</i> - 31 December 2023: <b>SEK 10,572</b> - 31 March 2024: <b>SEK 10,573</b>  <b><i>For students enrolled after these dates, the first installment is due before the student commences school and the second as specified on the invoice.</i></b>  Invoices are sent in a PDF format to the email address provided in the 'Acceptance and Invoice Details' form on OpenApply.  The term <i>Invoice Number</i> ("Fakturanr") must be used as a reference on each installment.

## School fee paid by company/institution

Student starting in the Autumn Term	Student starting in the Spring Term
<b>Fee to pay:</b> SEK 42,290 <b>Due date:</b> 31 July 2023  <i>For students enrolled after the due date, the payment is due before the student commences school</i>	<b>Fee to pay:</b> SEK 21,145 <b>Due date:</b> 31 December 2023  <i>For students enrolled after the due date, the payment is due before the student commences school</i>

## Unpaid invoices

If payment is not received by the due date, the invoice will be sent to a **debt-collecting agency** and the student must then terminate their education at ISGR by the end of that term.

## WITHDRAWAL PROCEDURE

If you are withdrawing students from ISGR a [Withdrawal Form](#) must be submitted via the student's [OpenApply](#) account by the following dates:

Students leaving in the middle of a term	Students leaving at the end of Autumn Term (December 2023)*	Students leaving at the end of Spring Term (June 2024)*
Withdrawal forms must be submitted 30 days before the student's last day of attendance at school	Withdrawal forms must be submitted by 31 October, 2023 <i>*If the last day of attendance is between 1 December and the last day of the term</i>	Withdrawal forms must be submitted by 30 April, 2024 <i>*If the last day of attendance is between 1 June and the last day of the term</i>

**Fee Payment when Withdrawing:** For students withdrawn during a term, the full School Fee for that term must be paid before the student's last day of school.

**Late Withdrawal:** Families that do not submit a Withdrawal Form by the due date will be charged a fee for the provisional enrollment: **SEK 10,572**

**School Reports\*:** Grades are only provided at the end of each term. A progress report can be made for students leaving in the middle of a term, without a grade.

**Leaving Certificates\*:** Can be prepared request via the online form and provided once withdrawal forms are submitted and all fees paid: [www.isgr.se/documentrequest](http://www.isgr.se/documentrequest)

**Refunds:** School fees for Spring Term are only refunded when a family pays the total annual school fee of **SEK 42,290** at the beginning of the academic year, but then withdraws by the 31<sup>st</sup> of October.

\*Please note that there is a 2 week administration time for leaving certificates and reports.

Updated February 2023