



ISGR SCHOOL FEE PAYMENT POLICY – ACADEMIC YEAR 2022-2023

The school fee for the international section is SEK 40,470 per student in grades PYPF-MYP9 for the 2022-2023 academic year. There is a 50% discount for the 3rd fee paying student in a family.

School fee paid by parent/legal guardian

In accordance with our terms & conditions, upon Enrollment, Parents/Guardians are obligated to pay a minimum of one term for the student's place, regardless of the student's start/end date.

Initial Enrollment Fee: A fee of SEK 10,117 applies to families that do not take up an allocated place after they have agreed & accepted a place by completing the Acceptance & Invoice Details form. The fee is not transferable to the following term.

Autumn Term 2022 (August-December)	Spring Term 2023 (January-June)
Autumn Term fee: SEK 20,235 Due date: 31 July 2022	Spring Term fee: SEK 20,235 Due date: 31 December 2022
<i>The fee may be paid in two installments</i> - 31 July 2022: SEK 10,117 - 31 October 2022: SEK 10,118	<i>The fee may be paid in two installments</i> - 31 December 2022: SEK 10,117 - 31 March 2023: SEK: 10,118
<i>For students enrolled after these dates, the first installment is due before the student commences school and the second as specified on the invoice.</i>	<i>For students enrolled after these dates, the first installment is due before the student commences school and the second as specified on the invoice.</i>
Invoices are sent in a PDF format to the email address provided in the 'Acceptance and Invoice Details' form on OpenApply.	Invoices are sent in a PDF format to the email address provided in the 'Acceptance and Invoice Details' form on OpenApply.
The term <i>Invoice Number</i> ("Fakturanr") must be used as a reference on each installment.	The term <i>Invoice Number</i> ("Fakturanr") must be used as a reference on each installment.

School fee paid by company/institution

Student starting in the Autumn Term	Student starting in the Spring Term
Fee to pay: SEK 40,470 Due date: 31 July 2022	Fee to pay: SEK 20,235 Due date: 31 December 2022
<i>For students enrolled after the due date, the payment is due before the student commences school</i>	<i>For students enrolled after the due date, the payment is due before the student commences school</i>

Unpaid invoices

If payment is not received by the due date, the invoice will be sent to a **debt-collecting agency** and the student must then terminate their education at ISGR by the end of that term.

WITHDRAWAL PROCEDURE

If you are withdrawing students from ISGR a [Withdrawal Form](#) must be submitted via the student's [OpenApply](#) account by the following dates:

Students leaving at the end of Autumn Term (December 2022)	Students leaving at the end of Spring Term (June 2023)	Students leaving in the middle of term
Withdrawal forms must be submitted by 31 October, 2022	Withdrawal forms must be submitted by 30 April, 2023	Withdrawal forms must be submitted 30 days before the student's last day of attendance at school

Fee Payment when Withdrawing: For students withdrawn during a term, the full School Fee for that term must be paid before the student's last day of school.

Late Withdrawal: Families that do not submit a Withdrawal Form by the due date will be charged school fees for the equivalent of three months enrollment: SEK 10,117

School Reports*: Grades are only provided at the end of each term. A progress report can be made for students leaving in the middle of a term, without a grade.

Leaving Certificates*: Can be prepared request via the online form and provided once withdrawal forms are submitted and all fees paid: www.isgr.se/documentrequest

Refunds: School fees for Spring Term are only refunded when a family pays the total yearly school fee of SEK 40,470 at the beginning of the academic year, but then withdraws by the 31st of October.

*Please note that there is a 2 week administration time for leaving certificates and reports.

Updated November 2021