

ISGR SCHOOL FEE PAYMENT POLICY – ACADEMIC YEAR 2021-2022

The school fee for the international section is SEK 37,970 per student for the 2021-2022 academic year.

School fee paid by parent/legal guardian

In accordance with our terms & conditions, upon Enrollment, Parents/Guardians are obligated to pay a minimum of one term for the student's place, regardless of the student's start/end date.

Initial Enrollment Fee: A fee of SEK 9,492 applies to families that do not take up an allocated place after they have agreed & accepted a place by completing the Acceptance & Invoice Details form.

Autumn Term 2021 (August-December)		Spring Term 2022 (January-June)	
Autumn Term fee:	SEK 18,985	Spring Term fee:	SEK 18,985
Due date:	31 July 2021	Due date:	31 December 2021
<i>The fee may be paid in two installments</i>		<i>The fee may be paid in two installments</i>	
- 31 July 2021:	SEK 9,492	- 31 December 2021:	SEK 9,492
- 31 October 2021:	SEK 9,493	- 31 March 2022:	SEK: 9,493
<i>For students enrolled after these dates, the first installment is due before the student commences school and the second as specified on the invoice.</i>		<i>For students enrolled after these dates, the first installment is due before the student commences school and the second as specified on the invoice.</i>	
Invoices are sent in a PDF format to the email address provided in the 'Acceptance and Invoice Details' form on OpenApply.		Invoices are sent in a PDF format to the email address provided in the 'Acceptance and Invoice Details' form on OpenApply.	
The term <i>Invoice Number</i> ("Fakturanr") must be used as a reference on each installment.		The term <i>Invoice Number</i> ("Fakturanr") must be used as a reference on each installment.	

School fee paid by company/institution

Student starting in the Autumn Term	Student starting in the Spring Term
Fee to pay: SEK 37,970 Due date: 31 July 2021	Fee to pay: SEK 18,985 Due date: 31 December 2021
<i>For students enrolled after the due date, the payment is due before the student commences school</i>	<i>For students enrolled after the due date, the payment is due before the student commences school</i>

Unpaid invoices

If payment is not received by the due date, the invoice will be sent to a **debt-collecting agency** and the student must then terminate their education at ISGR by the end of that term.

WITHDRAWAL PROCEDURE

If you are withdrawing students from ISGR a [Withdrawal Form](#) must be submitted via the student's [OpenApply](#) account by the following dates:

Students leaving at the end of Autumn Term (December 2021)	Students leaving at the end of Spring Term (June 2022)	Students leaving in the middle of term
Withdrawal forms must be submitted by 31 October, 2021	Withdrawal forms must be submitted by 30 April, 2022	Withdrawal forms must be submitted 30 days before the student's last day at school

Fee Payment when Withdrawing: For students withdrawn during a term, the full School Fee for that term must be paid before the student's last day of school.

Late Withdrawal: Families that do not submit a Withdrawal Form by the due date will be charged school fees for the equivalent of three months enrollment: SEK 9,492

School Reports*: Grades are only provided at the end of each term. A progress report can be made for students leaving in the middle of a term, without a grade.

Vaccination Reports*: Can be prepared upon request and once withdrawal forms are submitted.

Leaving Certificates*: Can be prepared upon request for the student's last day at school once withdrawal forms are submitted and all fees paid.

Refunds: School fees for Spring Term are only refunded when a family pays the total yearly school fee of SEK 37,970 at the beginning of the academic year, but then withdraws by the 31st of October.

*Please note that there is a 2 week administration time for leaving certificates and reports.

Updated March 2021