



**Notice of Student Withdrawal - PYP**

Withdrawal forms must be submitted to [admissions@isgr.se](mailto:admissions@isgr.se) at least 30 days prior to the student’s last day of school if leaving during the term, or by 31st October or 30th April if not continuing in the following term. If insufficient notice is provided then the family will be charged a Late Withdrawal/Initial Enrollment amount equivalent to school fees for two months enrollment: SEK 5,412.

We hereby announce that our child/children will leave ISGR from the following date:

Year \_\_\_\_\_ Month \_\_\_\_\_ Date \_\_\_\_\_

The name of our child/children:

.....class.....  
.....class.....  
.....class.....

To facilitate the forwarding of school records please fill in the name and address of the new school:

.....  
.....  
.....

We are aware that if we wish to return to ISGR in the future we will have to re-apply in-line with the admissions criteria, and that a place is not automatically guaranteed.

We understand that the reports and leaving certificates will be provided when the school has received all text-books, bus cards, and any other supplied materials, and payment of all invoices.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

*\* Please submit this form by the designated due date to avoid additional fees. All School Fees must be paid prior to the student’s last day of school to ensure you receive leaving documentation including final School Reports. See the ‘School Fee Payment Plan’ provided with your invoice for further information.*